

**INSTRUCTION**Administration of Group Tests

The superintendent shall develop and implement guidelines and procedures for the administration and scheduling of standardized group tests, including norm- and criterion-referenced tests, and shall determine at which grade levels and at what frequency such tests shall be administered, upon having given due consideration to:

- a. Educational value and appropriateness;
- b. Economy of instructional time of students and staff;
- c. Efficiency;
- d. Logistics;
- e. Timeliness;
- f. Cost; and
- g. Such other criteria as may be appropriate in the judgment of the superintendent.

Approved by the School Board: June 29, 1999